

Registration Information

Register online on: www.imsmadrid2008.com

REGISTRATION INFORMATION

In order to register, please fill out all fields of the Registration Form and return it to the Registration Secretariat.

You can register:

- On line, through the official website of the Congress www.imsmadrid2008.org
- By fax using the Registration Form
- By post mail using the Registration Form

Please notice that only forms that have been properly filled in and accompanied by proof of payment will be accepted. Please complete one form for each participant attending the Congress. Please make a copy for your colleagues.

When the Registration Form with correct payment is received, the Registration Secretariat will send to each participant a confirmation and receipt notice by e-mail within 10 working days from receipt.

* Students & Trainees must attach a copy of their student ID or enclose a letter by the Head of the Department certifying their student status.

In order to benefit from the discount of the early registration fee, the payment must be received before March 15th. If the payment is received after this date, the full late registration fee will be applicable even if the registration form was sent before March 15th.

What is covered by the fee:

1.- GENERAL REGISTRATION FEE

- Congress material (documentation, Abstract Book and CD-Rom)
- Attendance to all scientific sessions
- Certificate of Attendance and/or Participation
- Lunches and coffee-breaks
- Opening Ceremony and Welcome Cocktail
- A free public transport ticket from Monday, May 19 to Friday, May 23.

2.- ACCOMPANYING PERSONS

- Opening Ceremony and Welcome Cocktail
- Accompanying persons' Program (Half-day city tour of Madrid)
- A free public transport ticket from Monday, May 19 to Friday, May 23.

TERMS OF PAYMENT:

All payments must be made in EUROS by one of the following methods.

Credit Card:

Please enter the credit card number, the expiry date and card holder name in the appropriate space on the Registration Form.

Bank Transfer:

Beneficiary: 12th World Congress on the Menopause

IBAN: ES54 0081 5077 7400 0114 0917

SWIFT: BSABESBB

Bank: Banco Sabadell Atlántico

C/ Nuñez de Balboa, 20 – 28015 Madrid. Spain

Important note: If you use this method of payment, **please do not forget to include the following reference in the bank transfer "World Congress" + your name and send a copy of the bank transfer together with the Registration Form to the Congress Secretariat** in order to enable identification of payment. **Please notice that participants are responsible for all bank transfer charges.**

Pending Amounts:

Any differences arising in the registration fees will be collected on site by the Registration Secretariat. In case that registration funds were wired late or, for unexplained reasons, were not credited on the Congress account at the time of registration, a photocopy of the receipt will be required. If no proof of payment can be presented, full payment will be required on site.

CANCELLATION OF REGISTRATION AND REFUNDS:

- **By March 15th, 2008** Full refund, minus 10% of handling fee
- **After March 15th to May 1st, 2008** 60% of the registration fee will be refunded
- **After May 1st, 2008** No refund

Cancellations must be sent in writing to the Registration Secretariat TILESAs OPC e-mail: ims.2008@tilesa.es within dates indicated above.

The appropriate refunds will be made after the close of the Congress.

The Registration Secretariat reserves the right to charge the administration fee of 5% for each name or other change of the registration.

12th World Congress on the Menopause
Registration Secretariat
TILESAs OPC, S.L.
Londres, 17 - 28028 MADRID – SPAIN
Tel. +34 91 3612600 – Fax: +34 91 3559208
Email: ims.2008@tilesa.es
www.imsmadrid2008.com



**12th World Congress
on the Menopause
May 19-23 2008
Madrid, Spain**



International
Menopause
Society



Asociación Española
para el Estudio de la
Menopausia

Registration form

Register online on: www.imsmadrid2008.com

Please print clearly or type and keep a photocopy of this form for your records. The information below will be reproduced in the Delegate List at the Congress and be used for all mailings. Please ensure the information you complete below is correct.

Forward this form and payment by fax, email or airmail to the Registration Secretariat:

12th World Congress on the Menopause
TILESA OPC, S.L.
Londres, 17 - 28028 MADRID – SPAIN
Tel. +34 91 3612600 – Fax: +34 91 3559208
Email: ims.2008@tilesa.es

Early registration deadline: March 15, 2008
Registration Deadline: May 15, 2008
After this date, all registration must be made onsite

A. REGISTRANT & ACCOMPANYING PERSON

DELEGATE Mr Mrs Ms. Dr. Prof

LAST/FAMILY NAME _____ FIRST NAME _____

ORGANISATION _____

POSITION _____

STREET ADDRESS _____

CITY _____ STATE _____

COUNTRY _____ POSTCODE _____

TELEPHONE _____ FAX _____

EMAIL _____ MOBILE PHONE _____

ACCOMPANYING PERSONS Mr Mrs Ms. Dr. Prof

FAMILY NAME _____ FIRST NAME _____

BILLING ADDRESS (complete only if different from above address)

TYPE PERSONAL COMPANY

For companies it is compulsory to complete the following:

VAT Number _____

COMPANY NAME _____

CONTACT PERSON _____

STREET ADDRESS _____ POSTCODE _____

CITY _____ STATE _____ COUNTRY _____

TELEPHONE _____ FAX _____ EMAIL _____

B. REGISTRATION FEES * All fees must be paid in Euros €

(Please complete one form for each participant attending the Congress)

Indicate your attendance	Category	Before March 15, 2008	After March 15, 2008	Amount
<input type="checkbox"/>	IMS Members ³	530 €	630 €	€
<input type="checkbox"/>	Non-Members	650 €	780 €	€
<input type="checkbox"/>	Student / Trainee ²	275 €	300 €	€
<input type="checkbox"/>	IMS Member of Developing Countries ^{1, 3}	424 €	504 €	€
<input type="checkbox"/>	Non-Members of Developing Countries ¹	520 €	624 €	€
<input type="checkbox"/>	Accompanying person	130 €	150 €	€
<input type="checkbox"/>	One Day Registration Fee (Choose one Day) <input type="checkbox"/> 20 th <input type="checkbox"/> 21 st <input type="checkbox"/> 22 nd <input type="checkbox"/> 23 rd X	300 € per day =		€

¹ Latinamerican countries, Africa countries (except for Southafrica), Asia countries (except for Korea and Japan). The country registration category means the country in which you reside.

² Students must attach a copy of their student ID, and trainees a signed certificate from their department head or supervisor.

³ IMS Members must be in good standing, i.e. their membership fees must be paid up to date at the time of registration.

B. Sub-total Registration Fee: Euros €



C. PRE-CONGRESS COURSES:

I want to participate in a pre-congress course.

Course:

Cost per Course

Total Cost

The Specifics of Contemporary Menopause Clinical Care. A Course in Practical Management

Please confirm the title of the course

FSD in the office: Tools to meet the challenge

150 €

(*) A maximum of 100 participants will be accepted.

C. Sub-total Pre-Congress Courses: €

D. SOCIAL PROGRAM:

The following event is not included in the Registration Fee.

If you require tickets please complete this section:

Event

Cost per Ticket

Number of Tickets Required

Total Cost

Farewell Dinner

150 €

D. Sub-total Social Tickets: €

E. ACCOMPANYING PERSONS PROGRAM:

The following tour is included in the Registration Fee for Accompanying Persons only. If you require additional tickets please complete this section:

Name of Tour

Cost per Ticket

Number of Tickets Required

Total Cost

Half-day city tour of Madrid

35 €

E. Sub-total Additional Tour Tickets: €

F. LETTER OF INVITATION:

If you require a letter of invitation in order to arrange the appropriate visa to enter Spain / apply for leave to attend the Congress.

Please send me a letter of invitation

PAYMENT:

Section B	Registration Fee	Sub-total Registration Fee	Euros €
Section C	Pre-Congress Courses	Sub-total Pre-Congress Courses	Euros €
Section D	Social Program	Sub-total Social Tickets	Euros €
Section E	Accompanying Persons Program	Sub-total Additional Tour Tickets	Euros €

TOTAL FEES ENCLOSED: (section B+C+D+E) Euros €

■ BANK TRANSFER

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IBAN: ES54 0081 5077 7400 0114 0917
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Please find enclosed Copy of the bank transfer

■ CREDIT CARD

Please charge the total amount above to the following credit card

American Express Visa Mastercard

Credit card number

Expiry Date: /

Name on card:

Signature

Date / /

Please note all transactions by credit card will appear on your statement as payment to: Meet & Forum, S.L.

***NOTE: Registration will not be confirmed until payment in full is received and if payment is not forwarded with this form.**

I have read and agree to all the conditions outlined in this registration brochure/document.

For Cancellation policy see page 1: REGISTRATION INFORMATION

In compliance with Organic Law 15/99 of personal data protection, we inform that the personal information provided will be stored in a database controlled by TILES A OPC, S.L. and used to promote the mentioned event, related events and future editions of this event. The fulfilment of the present form implies to authorise TILES A OPC, S.L. to use the personal information for the mentioned purpose. Your information will be passed to the International Menopause Society to comply with IMS policy.

If you wish to exercise your rights to access, rectify, cancel and oppose the treatment of your data, please contact TILES A OPC, S.L., CIF B-28194744, with registered offices at Londres, 17. Madrid. Spain